



(678) 432-9958 Telephone

(770) 957-1056 Facsimile

80 Macon Street  
McDonough, Georgia 30253

website: [www.pandoralaw.com](http://www.pandoralaw.com)

email: [pandora@pandoralaw.com](mailto:pandora@pandoralaw.com)

## NEW CLIENT INFORMATION FORM – FAMILY LAW

Please take a few minutes to complete this form. This information will help us determine if we will be able to act as your attorney and help you with your concerns. If some of the areas do not apply to you, please do not complete those areas.

Date \_\_\_\_\_ How did you hear about us? \_\_\_\_\_

### Personal Background

**Please do not supply any addresses, phone numbers or email addresses that are not “safe” contacts for you.**

### YOUR INFORMATION

Name \_\_\_\_\_  
First Middle Last Maiden

\_\_\_\_\_ Date of Birth Age Social Security Number

Current Mailing Address \_\_\_\_\_  
Street Address

\_\_\_\_\_ City County State Zip

Telephone Nos. \_\_\_\_\_  
Home Work Cell

Email Address \_\_\_\_\_

Facebook Account? \_\_\_\_\_ Online Dating Membership? \_\_\_\_\_  
Twitter? \_\_\_\_\_ Other? \_\_\_\_\_

Please circle one: This is your FIRST SECOND THIRD FOURTH marriage.

### CURRENT SPOUSE INFORMATION

Name \_\_\_\_\_  
First Middle Last Maiden

\_\_\_\_\_ Date of Birth Age Social Security Number

Current Mailing Address \_\_\_\_\_  
Street Address

\_\_\_\_\_ City County State Zip



Case Information

If you have been served with a summons or if you have already filed an action upon the opposing party, please complete the following:

Court where the case is pending \_\_\_\_\_

Plaintiff \_\_\_\_\_

Defendant \_\_\_\_\_

Civil Action File Number \_\_\_\_\_

Background

(Please circle one) Are you...      Married?      Divorced?      Separated?      Single?

Date and place of marriage \_\_\_\_\_

If divorced, date divorce final \_\_\_\_\_

If separated, date separated \_\_\_\_\_

Have you filed for legal separation?      \_\_\_\_\_      When and Where?      \_\_\_\_\_

Other than your own children, are other people living with you that you support? \_\_\_\_\_ If yes, list names and relationships to you:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If married, please list the property of the marriage (house and/or real estate property, autos, bank accounts, etc.) and indicate how the property is titled ("H" for husband, "W" for wife, "B" for both):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Children

Information about children of this marriage/relationship:

<u>Name</u>	<u>Date of birth</u>	<u>Gender</u>	<u>Resides with</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Information about children of prior marriage/relationship:

<u>Name</u>	<u>Date of birth</u>	<u>Gender</u>	<u>Resides with</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Employment

YOUR EMPLOYER

Current Employer \_\_\_\_\_ Position held \_\_\_\_\_

Employer's Address \_\_\_\_\_  
Street Address

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer's Telephone Number \_\_\_\_\_

Hours worked per week \_\_\_\_\_ Salary \_\_\_\_\_ per Hour Year

CURRENT SPOUSE'S EMPLOYER

Current Employer \_\_\_\_\_ Position held \_\_\_\_\_

Employer's Address \_\_\_\_\_  
Street Address

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer's Telephone Number \_\_\_\_\_

Hours worked per week \_\_\_\_\_ Salary \_\_\_\_\_ per Hour Year

OPPOSING PARTY'S EMPLOYER (if different from current spouse)

Current Employer \_\_\_\_\_ Position held \_\_\_\_\_

Employer's Address \_\_\_\_\_  
Street Address

\_\_\_\_\_  
City County State Zip

Employer's Telephone Number \_\_\_\_\_

Hours worked per week \_\_\_\_\_ Salary \_\_\_\_\_ per Hour Year

Other

Please give a brief description of the situation for which you are seeking legal advice today.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTICE REGARDING ELECTRONIC & WEBSITE DATA**

Please be advised that everything on your Facebook, MySpace, YouTube, Twitter, Instagram, instant messaging, e-mail accounts and any other such websites can be used as evidence against you. All information and pictures can be copied and used as evidence against you. Do not put anything on Facebook, MySpace, YouTube, Twitter, Instagram and all other such websites that you will have to explain. Do not put anything about your children, yourself or the opposing party, including but not limited to: pictures, comments, messages, status updates and blogs that may hurt your case and that could be used as evidence against you.

Also all telephone calls and conversations can be recorded. Do not say anything to anyone that you would be embarrassed for a Judge to hear or that can be used against you and harm you in court.

Further, messages and photos sent thru text messages can also be used against you. Do not forward text messages with pictures attached that may harm you in court or be used as evidence against you. Do not send incriminating text messages to anyone. These messages can be printed and used against you.

I have read the above statements.

\_\_\_\_\_  
CLIENT SIGNATURE

\_\_\_\_\_  
DATE